



JOB DESCRIPTION

TITLE: QA Inspector

REPORTS TO: QA Supervisor

SCOPE: To provide quality assurance support to the manufacturing floor.

RESPONSIBILITIES

- Follow written, verbal and demonstrated steps and instructions.
- Perform first piece inspection of machining jobs in process.
- Perform final inspection of completed machining jobs prior to assembly.
- Perform receiving inspection for purchased products\processes.
- Calibrate gages and measuring instruments.
- Monitor inspection status and quality level of finished components.
- Assist Assembly Department and Machine Shop in problem resolution.
- Perform in-process audits of assembled product.
- Perform 100% inspection\sorting as required.
- Perform detail work in an accurate and organized manner.
- Work in a timely fashion in order to get all parts inspected to meet shipments.
- Establish and maintain interpersonal relationships by developing constructive and cooperative working relationships with others, and maintaining them over time.
- Perform other duties as assigned.

EXPERIENCE AND EDUCATION

- High school graduate or GED.
- Vo-Tech graduate preferred.
- 2 years QA and inspection experience preferred.
- Ability to read blueprints and specifications.
- Ability to use measurement tools to inspect parts (i.e. calipers, dial gages, micrometers, etc.)
- Knowledge of computer systems.
- Certified forklift driver.

PHYSICAL REQUIREMENTS

- Performing physical activities that require considerable use of your arms and legs and moving your whole body, such as lifting, balancing, walking, stooping, and handling of materials.
- Work involves frequent lifting of materials up to 35 pounds and occasionally 75 lbs.
- Hand-eye coordination.

SAFETY EQUIPMENT AND POLICIES

- Adhere to Hydromotion Safety policies.
- Working conditions are normal for a manufacturing environment.
- Requires the use of safety equipment to include but not limited to: eye safety glasses, hearing protection, work boots.
- Loose fitting clothes are not permitted.

DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.